

# *Standardized Oversight, Accountability and Reporting for Gauteng Province*

## *(SOAR-GP)*

**Quarter Performance Report of g-Fleet Management for:**

**Quarter One for the 2023/24 Financial Year**

SOAR-GP\_g-Fleet Management\_QRF\_TEMPLATE/2023/24/Quarter One

Contents	
[i] EXECUTIVE SUMMARY .....	4
1) STRATEGIC PRIORITIES.....	16
ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES .....	16
1.3 EMERGING PRIORITIES.....	24
2) ENTITY PROJECT MANAGEMENT .....	27
3 ENTITY FINANCIAL PERFORMANCE.....	29
3.1 ENTITY BUDGET EXPENDITURE FIGURES .....	29
3.2 ENTITY KEY FINANCIAL INDICATORS.....	31
4 RESOLUTIONS AND PETITIONS MANAGEMENT .....	32
4.1 RESOLUTIONS MANAGEMENT .....	32
4.2 PETITIONS MANAGEMENT .....	33
5 PUBLIC ENGAGEMENT BY THE ENTITY .....	34
6 INTERNATIONAL RELATIONS .....	35
7 GEYODI EMPOWERMENT.....	36
8 REQUESTS FOR INFORMATION .....	37
8.1 AGSA REQUESTS FOR INFORMATION .....	37
8.2 PSC REQUESTS FOR INFORMATION.....	37
SOAR-GP g-Fleet MANAGEMENT_QPR_TEMPLATE /2023/243/Quarter One	

9	ENTITY CAPACITY .....	38
9.1	[HUMAN RESOURCE CAPACITY].....	38
10	CHALLENGES / REQUESTS FOR INTERVENTION .....	39
10.1	CHALLENGES.....	39
10.2	REQUESTS FOR INTERVENTION.....	39
11	ADOPTION.....	40

## ii] EXECUTIVE SUMMARY

### ii] EXECUTIVE SUMMARY -

#### QUARTER PERFORMANCE OF THE ENTITY

##### *Internal Environment*

##### **Financial performance for the First Quarter**

The financial performance of the Entity during the quarter under review is outlined below:

##### **Budget and expenditure**

- The annual approved budget for 2023/24 is R949,486,496.
- The projected spending for the quarter is R296,299,359, and the total expenditure to date is R351,652,949, which represents 119% of the projected spending for the quarter and 37% of the total annual budget.

##### **Payment statistics**

- A total of 602 valid invoices were paid within 30 days of receipt, which represents 100% of all valid invoices. A total of 93% (562) of the above valid invoices were paid within 15 days.

##### **Revenue**

- The annual anticipated revenue collection for 2023/24 is R1,163,166,000.
- The projected revenue collection for first quarter is R290,791,500 and the total collection to date is R294,588,272 which represents 101% of the projected revenue for the quarter, and 25% of the annual revenue projection.

**ii] EXECUTIVE SUMMARY –**

**Non-financial performance for the First Quarter.**

The Entity has nine output indicators to be reported on during the 2023/24 financial year as outlined in the approved 2023/24 Annual Performance Plan. During the first quarter, the Entity reported on four of the outputs. Of the remaining five output indicators, one will be reported on during quarter two and four will be reported on during quarter four.

Out of the four output indicators that were due for reporting during quarter one, two targets have been achieved namely:

1. Percentage of rental days utilised for VIP self-drive vehicles
2. Percentage of rental days utilised for Pool vehicles

**Targets not achieved**

Two targets out of the nine planned targets were not achieved, namely:

1. Percentage of In-service vehicles tracked
2. Percentage decrease in average debtor's collection days (excl. outstanding balances of clients that have payment arrangements with the Entity)

**Output Indicator reported on during Quarter 2**

- Unqualified opinion from Auditor General (Qualified 2021/22 audit report from Auditor General)

**[i] EXECUTIVE SUMMARY -**

**Output Indicators to be reported in quarter 4**

- Percentage of passenger vehicles with CO2 emissions equal to or below 120g/km
- Average age of fleet
- Percentage of vehicles auction as per approved list
- Number of IFMS Modules developed and signed-off as per revised project plan.

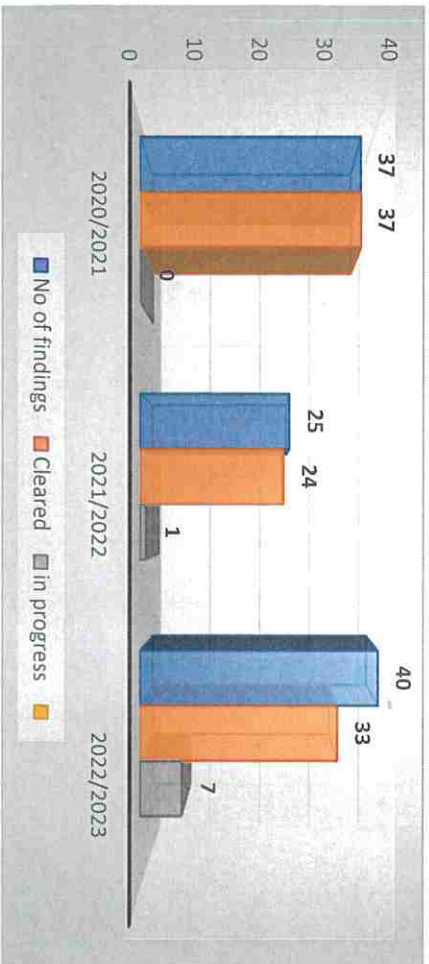
**RISK MANAGEMENT**

**A. External and Internal Audit Resolutions/ Implementation Plan**

The Entity in line with an internal audit tracking sheet follows up on audit findings from three consecutive years monthly.

Below is a graph depicting of progress to date

**[i] EXECUTIVE SUMMARY –**

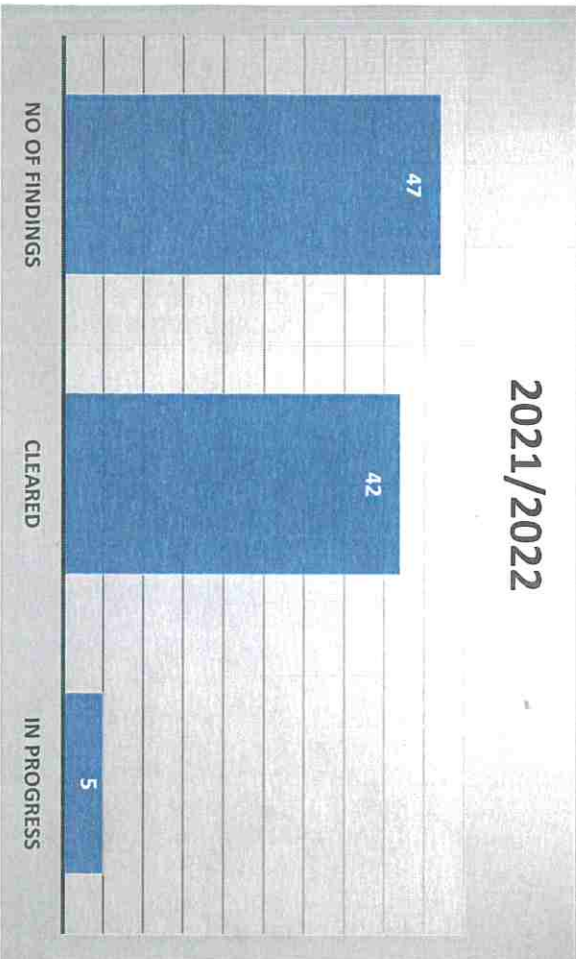


**A. AUDITOR GENERAL RESOLUTION/ IMPLEMENTATION PLAN**

The Entity follows up on all auditor general action plans committed as per the Audit General past financial year report (i.e., 2021/2022) monthly. The Entity received the AG report on 31 July 2022 and drafted a new improvement plan to address the findings.

Below is a graph depicting of progress to date:

**[i] EXECUTIVE SUMMARY -**





!! EXECUTIVE SUMMARY –

External audit 2023/2023 progress status:

No.	Event	Responsibility	Planned Date	Status
1	Audit planning completion	AGSA	15 April 2023	Completed
2	Receipt of Annual Financial Statements (AFS)	Accounting officer, governance structures and administrative leadership	31 May 2023	Completed
3	Audit execution of the financial statements and predetermined objectives	AGSA	14 July 2023	In progress
4	Audit report on the financial statements and predetermined objectives	Accounting officer, governance structures and administrative leadership	31 July 2023	In progress

**RISK MANAGEMENT**

The Entity has a Risk Management Policy and Strategy.

### III EXECUTIVE SUMMARY –

- The Entity conducts regular risk assessments to determine the effectiveness of its risk management strategy and to identify new/emerging risks.
- The Entity has a Risk Management Committee that is chaired by an independent person and advises management on the overall system of risk management, especially the mitigation of unacceptable levels of risk.

Risk Management Committee Meetings are convened on quarterly basis. The RMC meetings are agreed and scheduled in advance in the beginning of every financial year. Chairperson issues his independent reports are five days after each meeting on the status of risk management strategy and implementation plan to the Accounting Officer and the Audit Committee. The Head of Department has directed the meeting to be scheduled every six weeks on interval basis to allow the risk management posture on the Entity to gradually mature.

### ORGANISATIONAL STRUCTURE AND FILLING OF CRITICAL POSITIONS

A consultative meeting with Office of the Premier and DRT Corporate Services was held on the 4<sup>th</sup> July 2023 and The final proposed g-Fleet Management organizational structure was send to g-Fleet Management by OOP. The proposed structure does not provide for the Logistical function as the project is still at conceptual stage. The submitted inputs from Business unit were incorporated on the structure.

The submitted request for the creation of eighty-four (84) posts additional to the post establishment was approved by MEC on the 29 June 2023. The creation of the posts is intended to capacitate the Entity in the following areas: AG and Internal Auditing, Finance, ICT, SCM, Risk Management, Strategic Planning, Monitoring and Evaluation, Transformation (GEYODI), HR, Operationalization of Panel Beating workshop which was recently rehabilitated.

**1] EXECUTIVE SUMMARY –**

The Entity has a total of two hundred and seventy-five (275) positions in the current approved structure, with one hundred and ninety (188) filled positions and eighty-seven (87) vacant positions. The current vacancy rate is at 32%.

At senior management level, there are eight (8) positions with five (5) positions filled by females and one (1) by male. Two (2) positions are vacant and awaiting to be filled by end of September 2023, translating to a 25% vacancy rate. Three (3) officials are seconded from the Department to the Entity for a period of twelve (12) months to perform the functions of the Chief Financial Officer, Chief Director: Financial Management and Chief Risk Officer, respectively.

Fourteen (14) vacant positions were advertised on the 16 June 2023 with the closing date 14 July 2023. The Entity has since developed recruitment project plan to conclude all interviews of the 47 advertised posts by 30 September 2023.

**GEYODI INITIATIVES**

The following progress was achieved against planned GEODYI targets in relation to expenditure/procurement for quarter under review:

<b>Youth</b>	17% (Planned Target: 10%)
<b>People with Disabilities</b>	7% (Planned Target: 5%)
<b>Women</b>	43% (Planned Target: 40%)

**ii] EXECUTIVE SUMMARY –**

**INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)**

g-FleetT considers ICT as a strategic partner to its overall business strategy. This resulted in ensuring that modernisation and digitalisation becomes a critical part of the g-FleetT's five-year strategy.

- The five (5)-year ICT Strategy was completed by SITTA in the first half of the financial year. The Department of e-Gov agreed to map and develop the Integrated FleetT Management Solution. A detailed project plan has been developed which outlines the project stages that will be tracked and monitored.

Modules have been re-prioritised from 17 modules to 12 modules.

The following 6 BRS have been completed and signed off:

- Tariff calculation
- Access management
- Asset acquisition
- Driver and contract management
- Fuel management
- Key account management

- ❖ The system development based on the 6 completed BRS's has not started.

Meeting with eGov HOD and GDRT HOD was convened to assist in resolving issues that are causing blockages on the project. eGov will prioritize the securing of additional resources for development of modules.

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## ii] EXECUTIVE SUMMARY –

### Additional resources to the project

- 2 ICT interns have been seconded from g-Fleet to the project for completion of the outstanding BRS's.
- Interviews for 3 additional interns were completed on the 19 June 2023 and awaits approval.
- e-GOV to appoint developers through an RFQ process, the process is still in progress.
- The new Project Manager (e-GOV) for the project was appointed in June 2023.

### INFRASTRUCTURE PROJECTS

#### Phase II Infrastructure Project (Bedfordview)

The Phase II of the Infrastructure Project relates to the construction and refurbishment of identified buildings at the Head Office to address the shortage of office accommodation, security issues and enhance business operational flow.

- A new administration block and renovations of other buildings to be aligned to the Entity's Operating Mode/Business Operational Flow.
- Security Infrastructure Upgrade (e.g. high walls, security control room, auction offices and carports for vehicles to safeguard against weather and theft).

#### Progress to-date:

The Professional Team has been appointed. The first tour of the g-Fleet premises and a brief with Project Manager was conducted.

The presentation was done to the Senior Management Team (SMT) on 4 October 2022 and consultation sessions with the Business Units to obtain information on the plans for g-Fleet operational flow and updated structure inputs was concluded on 20 October 2022. Further consultations took place with Business Units in March 2023 to finalise the floor plans.

## ii) EXECUTIVE SUMMARY –

### Phase II Infrastructure Projects taken to maintenance for immediate implementation (Bedfordview)

The following projects were taken out of Phase II for immediate implementation to improve the condition of buildings as well the work environment for employees:

- Water reticulation project
- Partitioning of wellness centre as temporal office space
- Repair or replace leaking roof at eNatis building on the part that causes damage to the offices occupied by the employee.
- Repair or replace leaking roof at Workshop building that damages the building including painting the building.
- Installation of fencing around car ports
- Installation of a solar farm at the wellness centre
- Renovate basement floor of the admin building in line with planned renovation as per phase II project.

### New project included in Phase II Infrastructure Project (Bedfordview)

The following building has been included in Phase II as part of creating a new revenue stream for the entity whereby the building could be leased out to other departments that needs the service.

- Auditorium at building K

**ii] EXECUTIVE SUMMARY –**

**Security Infrastructure Upgrade Project**

This project relates to the installation of surveillance and access control systems, which will assist g-Fleet in tracking movement of its assets. The project has currently been advertised by SITA with the closing date being 05 July 2023. It is anticipated that appointment of service provider will take place something towards end of August 2023.

## 1) STRATEGIC PRIORITIES

### ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES

SOAR-GP g-Fleet MANAGEMENT\_QPR\_TEMPLATE /2023/243/Quarter One



[1.1] ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES			
STRATEGIC LINKAGES		STRATEGIC PLANNING	
1	2	3	4
NDP/MTSF Priority	GGT Priority	Outcome as per approved Dept. Strat Plan	Summarised Dept. Performance during Q1
<p>Captured exactly as it is from MTSF 2019-2024</p> <p>An efficient, effective and development orientated public service and empowered, fair and inclusive citizenship</p>	<p>Captured exactly as it is from GGT-2030 Plan of Action</p> <p>Building a capable, ethical and developmental state</p> <p>(Building a developmental state, including improvement of public services and strengthening of democratic institutions</p>	<p>Exactly as per Strat Plan / APP Plan</p> <p>Improve efficiency &amp; customer service</p> <p>Maximise return on investment</p> <p>Safeguard state assets</p>	<p>High level performance summary in relation to the adjoining columns for the Quarter under review</p> <ul style="list-style-type: none"> <li>○ The Entity managed to keep the average age of vehicles at less than 4 years during the period under review. This was due to the intake of 658 new vehicles.</li> <li>○ The percentage of rental days for VIP self -drive vehicles was 74.13% during the quarter under review, this was due to an increase in client demand.</li> <li>○ The percentage of rental days for Pool vehicles was 78.13% during the quarter under review, this was due to an increase in client demand.</li> <li>○ Even though the auction indicator is that of an annual target, the Entity has not had an auction during the quarter under review. The Entity is currently in the process of appointing an auctioneering company and is currently finalising the SLA for the auctioneering company.</li> <li>○ The Entity did not achieve the set target for percentage of in-service vehicles tracked, which was set at 93% during the quarter under review. The Entity only managed to track 92% of in-service vehicles,</li> </ul>

				<ul style="list-style-type: none"> <li>due to clients indicating that vehicles to be fitted for tracker has been returned to g-Fleet.</li> <li>To be reported in Q2</li> </ul>
		Clean Administration		
		Improved Debt Collection		<p>The average debtor's collection days increased by 0.75% due to Department of Justice and Constitutional Development requested that their billing be decentralised to regional offices and this process delayed payment.</p>
<ul style="list-style-type: none"> <li>Create a better South Africa, a better Africa and a better world</li> <li>Promotion of the energy efficiency and reduction of emission in all transport modes.</li> </ul>	<ul style="list-style-type: none"> <li>A better Africa and world (Pursuing African development and enhanced international cooperation)</li> </ul>	Reduce the Entity's Carbon footprint		<ul style="list-style-type: none"> <li>During the period quarter under review, 8.7% of the passenger vehicles have CO2 emissions equal to or below 120g/km against the planned target of 8%. It must be noted that this is an annual target. This was due to the Entity procuring 102 new vehicles with CO2 emissions equal to or below 120g/km.</li> </ul>

## 1.2 PERFORMANCE AS PER APP TARGETS

### 1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]

Programme Nr	One	Programme Name	Operational Management Services				
Purpose of the Programme							
This programme is responsible for providing fleet management services that are effective and client focused.							
PLANNING							
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q1 Target	Q1 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Exactly as per Strat Plan / APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	State exact actual achievement for this Quarter	Why was this target not achieved (or overachieved)	What will be done to ensure target is achieved or that similar deviation does not recur
Reduced Carbon footprint from the Entity	Passenger vehicles with CO2 emissions equal to or below 120g/KM (environmentally friendly)	Percentage of passenger vehicles with CO2 emissions equal to or below 120g/KM	8% of passenger vehicles with CO2 emissions equal to or below 120g/KM	Annual Target – Due for reporting in Q4	Annual Target – Due for reporting in Q4		
Improve efficiency and customer service	Average age of fleet	Average age of fleet	≤4 years	Annual Target – Due for reporting in Q4	Annual Target – Due for reporting in Q4		
Maximised return on investment	Percentage of vehicles auctioned	Percentage of vehicles auctioned as per approved list.	80% of vehicles auctioned as per approved list.	Annual Target – Due for reporting in Q4	Annual Target – Due for reporting in Q4		

**1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS**

Programme Nr	One	Programme Name	Operational Management Services				
Purpose of the Programme	This programme is responsible for providing fleet management services that are effective and client focused.						
PLANNING			REPORTING				
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q1 Target	Q1 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Safeguard state assets	Vehicles tracked	Percentage of in-service vehicles tracked	93% of in-service vehicles tracked.	93% (5662)	92% (5588)	<ul style="list-style-type: none"> <li>-1% (74) <ul style="list-style-type: none"> <li>Clients are indicating through the KAM's that most of the vehicles according to their fleet list for tracker to be fitted, are returned to g-Fleet</li> <li>g-Fleet vehicles at Workshop 76</li> <li>Health outstanding vehicles 78</li> <li>Office of the Chief Justice 78</li> </ul> </li> </ul>	All the functions relating to the reason for deviation are to be rectified by the different units responsible for the changes and corrections on FIS according to who received the vehicles. The Executives will be visiting the Client Departments where they will discuss all the issues relating to the Entity including tracker. Letters will only be written to the HOD once the KAM's consolidated their client fleet register.

## 1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS

### Note:

Create a similar table for each Programme in the Entity

Programme Nr	Programme Name	Corporate and Financial Management
Two		
<b>Purpose of the Programme</b>	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.	

PLANNING				REPORTING			
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q1 Target	Q1 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Exactly as per Strat Plan / APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	State exact actual achievement for this Quarter	Why was this target not achieved (or overachieved)	What will be done to ensure target is achieved or that similar deviation does not recur
Maximise return on investment	Percentage of rental days utilised	Percentage of rental days utilised for VIP self-drive vehicles.	58% of rental days utilised for VIP self-drive vehicles.	58% of rental days utilised for VIP self-drive vehicles.	74,13% of rental days utilised for VIP self-drive vehicles	Increased client demand	-
Maximise return on investment	Percentage of rental days utilised	Percentage of rental days utilised for Pool vehicles.	77% of rental days utilised for Pool vehicles.	77% of rental days utilised for Pool vehicles.	78,13% of rental days utilised for Pool vehicles	Increased client demand	-
Clean Administration	Unqualified opinion from Auditor General.	Unqualified opinion from Auditor General.	Unqualified opinion from Auditor General.	To be reported in Quarter 2	To be reported in Quarter 2		

SOAR-GP g-Fleet MANAGEMENT\_QPR\_TEMPLATE/2023/243/Quarter One

## 1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]

**Note:** Create a similar table for each Programme in the Entity

Programme Nr	Two	Programme Name	Corporate and Financial Management				
Purpose of the Programme	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.						
PLANNING		REPORTING					
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q1 Target	Q1 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Improved Debt collection	Reduced debtor's collection	Percentage decrease in average debtors' collection days. (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% decrease in average debtors' collection days (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% decrease in average debtors' collection days (excluding outstanding balances of clients that have payment arrangements with the Entity)	Average debtors' collection increased by 0.75%	Department of Justice and Constitutional Development requested that their billing be decentralised to regional offices and this process delayed payment.	Mapping of decentralisation on Fleet Information System (FIS) has been completed. Long -outstanding debts already escalated to the office of HoD and CEO – letters signed by HoD sent.
Improve efficiency and customer services.	Integrated Fleet Management System (IFMS) modules developed	Number of IFMS modules developed and signed-off as per revised project plan.	5 IFMS Modules developed and signed-off as per revised project plan: Contract Driver and Management	Annual Target – Due for reporting in Q4	Annual Target – Due for reporting in Q4		

SOAR-GP g-Fleet MANAGEMENT\_QPR\_TEMPLATE/2023/243/Quarter One



**1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

**Note:**  
Create a similar table for each Programme in the Entity

<b>Programme Nr</b>	<b>Two</b>	<b>Programme Name</b>	<b>Corporate and Financial Management</b>			
<b>Purpose of the Programme</b>	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.					

PLANNING			REPORTING				
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q1 Target	Q1 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
			Fuel Management Key Account Management Asset and Asset Verification Management Disposal, Auction, pass-out Management				

### 1.3 EMERGING PRIORITIES

#### 1.3 ENTITY UNPLANNED / EMERGING PRIORITIES

*These are those projects / priorities that the Entity has had to action, but were not part of the APP [e.g. unforeseen, unplanned, urgent]*

Nr	Name of Project	Detail of Project	Project end date	Progress to date / current Status	Challenges / Risks / Requests for intervention	Why was this not planned for	How is it being funded?
	Logistics Function	Repurposing of g-Fleet to perform the logistics function as an added responsibility.	The development of the business case – 31 May 2023	<p>Distribution of surveys – Completed</p> <p>Introductory meetings - Completed</p> <p>Interdepartmental meeting between Logistics and departments – on going with almost all departments met except eGov. (Health, Education, Social Development)</p> <p>Department of Health</p> <p>Department of Education</p> <p>Department of Economic Development</p> <p>Follow-up meeting &amp; site visit to current warehouses with the Department of Education – completed</p> <p>Consultative meeting with all departments (Department of Human settlement, COGTA, Roads &amp; Transport,</p>	<p>The signing of the SLA is a major risk as it has the impact of affecting the conclusion of the analysis of data. The office of the CEO-g-Fleet and the HOD must assist in expediting the signing of the SLA.</p>	<p>Premiers elevated priorities were only announced in October 2022</p>	<p>Provision to fund project done through the adjustment budget.</p>

SOAR-GP g-Fleet MANAGEMENT\_QPR\_TEMPLATE /2023/243/Quarter One



**1.3 ENTITY UNPLANNED / EMERGING PRIORITIES!**

*These are those projects / priorities that the Entity has had to action, but were not part of the APP [e.g. unforeseen, unplanned, urgent]*

Nr	Name of Project	Detail of Project	Project ended date	Progress to date / current Status	Challenges / Risks / Requests for intervention	Why was this not planned for	How is it being funded?
				infrastructure development and Economic development. – Done  Analysis of data –Done  Signing of SLA with CSIR -Done  The Baseline study by CSIR has been completed and EXCO Memo submitted for consideration by the Provincial executive.			

## 1.4 PERFORMANCE VERIFICATION AND EVIDENCE

### 1.4 [PERFORMANCE VERIFICATION AND EVIDENCE]

**How does the Entity maintain portfolios of evidence to verify its reported performance information**

Portfolio of Evidence for each output is prepared, verified and approved by the responsible manager. The POE is scanned and submitted together with the quarterly report for verification.

## 2) ENTITY PROJECT MANAGEMENT

### 2.1 ENTITY INFRASTRUCTURE / CAPITAL PROJECTS

Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
Phase 2 Infrastructure Projects in Bedfordview	Renovations of Existing buildings.  Building of a New Admin Block and renovations of other buildings to align to the g-Fleet  Operating Mode/Business Operational Flow.  Accommodation of all g-Fleet employees as other are temporarily accommodated at DRT Officers, 45 Commissioner Street in Johannesburg  Security Infrastructure Upgrade (e.g. High Walls, Security Control Room, Auction offices and Carports for vehicles to safeguard against weather and theft.	Not started	To be confirmed	The Professional Team has been appointed.  The first tour of the Entity and brief with Project Manager has been conducted.  Presentation to SMT was done on 4 <sup>th</sup> October 2022.  The consultations with Business Units to obtain information on the plans for the Entity's operational flow and updated structure inputs were completed on 20 October 2022.  Further consultations with Business units were done in March 2023 to finalise the plans which were submitted to g-Fleet for final sign off. The Floor plans are still to be signed off by business units  The Project Execution Plan 3 was submitted to GDID in November 2022 for scrutiny and sign off. GDID is still	Delays in the signing off of floor plans by g-Fleet  Delays in the Appointment of Structural Engineer by DID	g-Fleet to sign off on all floor plans  DID to appoint s Structural Engineer to allow the professional teams to submit the plans to the municipality before going out on tender

**2. ENTITY INFRASTRUCTURE / CAPITAL PROJECTS**

Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
				<p>busy with the document and after signing off, it will be submitted to the Entity for approval.</p> <p>The tender advertisement is estimated to be published later in the 2023/24 financial year.</p> <p>The security upgrade project has been tasked to SITTA by eGov</p> <p>Terms of Reference was advertised on 15 June 2023 to the selected preapproved service providers. Bidders did a site visit at g-Fleet on Tuesday 20 June 2023 to compile Bill of Material for them to quote.</p> <p>A project plan has been submitted to g-Fleet and appointment of a service provider who will implement the project will be concluded in the second quarter of 2023/2024.</p>		

### 3 ENTITY FINANCIAL PERFORMANCE

#### 3.1 ENTITY BUDGET EXPENDITURE FIGURES

APP REPORT 23/24 FY Business Unit	Annual Budget	YEAR TO DATE RESULTS				AS AT 30 JUNE 2023			
		Actual Expenditure	Total Variance	Percentage Spent	Quarterly Budget	Actual Expenditure	Total Variance	Percentage Spent	
Office of the CEO	18 156 097	1 405 052	16 751 045	8%	5 980 381	1 405 052	4 575 329	23%	
Office of the COO	1 779 749	103 789	1 675 960	6%	132 142	103 789	28 353	79%	
Office of the CFO	14 080 448	4 380 888	9 699 560	31%	4 173 155	4 380 888	-207 733	105%	
Financial Management	27 601 113	4 246 123	23 354 990	15%	4 899 563	4 246 123	653 440	87%	
Corporate Services	107 044 728	8 526 595	98 518 132	8%	22 334 251	8 526 595	13 807 656	38%	
Marketing and Communication	13 628 984	2 682 700	10 946 284	20%	3 220 405	2 682 700	537 705	83%	
Maintenance Services	134 665 848	23 718 271	110 947 577	18%	31 531 901	23 718 271	7 813 630	75%	
Transport Support Services	324 619 866	97 948 099	226 671 768	30%	80 970 275	97 948 099	-16 977 824	121%	
Permanent Service	281 979 340	204 324 992	77 654 349	72%	138 673 440	204 324 992	-65 651 552	147%	
VIP and POOL	25 930 323	4 316 441	21 613 882	17%	4 383 845	4 316 441	67 404	98%	
<b>Total</b>	<b>949 486 496</b>	<b>351 652 949</b>	<b>597 833 547</b>	<b>37%</b>	<b>296 299 359</b>	<b>351 652 949</b>	<b>-55 353 591</b>	<b>119%</b>	

BILLING OF VEHICLES	TOTAL BUDGET YEAR TO DATE REPORT					AS AT 30 JUNE 2023				
	ANNUAL BUDGET	ACTUAL COLLECTIONS	TOTAL VARIANCE	% ACTUAL	QUARTERLY BUDGETED COLLECTIONS	ACTUAL COLLECTIONS	TOTAL VARIANCE	% ACTUAL		
Revenue - Exchange (Leases)	1 020 000 000	242 941 609	777 058 391	24%	255 000 000	242 941 609	12 058 391	95%		
Revenue - Non-Exchange (Interest)	65 000 000	27 098 283	37 901 717	42%	16 250 000	27 098 283	-10 848 283	167%		
Revenue - Non-Exchange (Accident Claims and Fines)	100 000	0	100 000	0%	25 000	0	25 000	0%		
Revenue -- Transport	1 880 000	191 850	1 688 150	10%	470 000	191 850	278 150	41%		
Revenue -- Auctions	76 186 000	23 820 269	52 365 731	31%	19 046 500	23 820 269	-4 773 769	125%		
Revenue - Proceeds from Judges Vehicles	0	536 261	-536 261	0%	0	536 261	-536 261	0%		
<b>GRAND TOTAL</b>	<b>1 163 166 000</b>	<b>294 588 272</b>	<b>868 577 728</b>	<b>25%</b>	<b>290 791 500</b>	<b>294 588 272</b>	<b>-3 796 772</b>	<b>101%</b>		

### 3.2 ENTITY KEY FINANCIAL INDICATORS

#### 3.2 [ENTITY KEY FINANCIAL INDICATORS]

<p><b>If there was over / under spending of greater than 3% of projection, what were the main challenges that led to the over / under spending</b></p> <p>The Entity has reported 19% (R55 million) overspending for the 1st quarter. The main contributors to the overspending were as follows:</p> <ul style="list-style-type: none"> <li>The significant increase in payments made in respect of motor vehicles that were ordered during the 2022/2023 financial year and received and paid for during the 1<sup>st</sup> quarter of the 2023/2024 financial year.</li> <li>The payment of accruals emanating from the 2022/2023 financial year in relation to fuel and maintenance costs.</li> </ul>
<p><b>What are the mitigating measures to remedy over / under expenditure</b></p> <p>The Entity anticipates the spending pattern to stabilise over the remaining quarters in line with the projected budget as all accruals for the 2022/2023 financial year have been paid.</p>
<p><b>What is the Department / Entity's achievement with respect to GEYODI responsive budgeting / procurement for the period under review</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>
<p><b>What is the Department / Entity's achievement with respect to township economy / SMME / Local procurement for the period under review</b></p> <ul style="list-style-type: none"> <li>The Entity achieved 57% with respect to TER.</li> </ul>
<p><b>A summary for the period under review with respect to overspending / underspending against projections</b></p> <ul style="list-style-type: none"> <li>For the quarter under review, the Entity spent 119% (R351 652 949) of the budget of R296 299 359.</li> </ul>
<p><b>A summary for the period under review with respect to payment of service providers within 15-30 days</b></p> <ul style="list-style-type: none"> <li>The Entity achieved 93% (i.e., 552 invoices totalling approximately R252 million) in terms of invoices paid within 15 days.</li> <li>The Entity achieved 100% (i.e., 591 invoices totalling approximately R326 million) in terms of invoices paid within 30 days.</li> </ul>
<p><b>A summary for the period under review with respect to fruitless, wasteful and irregular expenditure</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>
<p><b>A summary for the period under review with respect to spending on conditional grants</b></p> <ul style="list-style-type: none"> <li>N/A</li> </ul>

SOAR-GP g-Fleet MANAGEMENT\_QPR\_TEMPLATE/2023/243/Quarter One

## 4 RESOLUTIONS AND PETITIONS MANAGEMENT

### 4.1 RESOLUTIONS MANAGEMENT

4.1 [RESOLUTION MANAGEMENT (for Resolutions received during the period under review)]					
Ref Nr	Date Received	Due Date	Detail / Title of Resolution	Progress to Date / Current Status	Date submitted to GPL
None		24 May 2023	Responses to Roads and Transport Portfolio Committee's Questions on the 4 <sup>th</sup> quarter performance report	Responses submitted on 22 May 2023	-
		30 June 2023	Responses to the Committee's Responses on the 4 <sup>th</sup> Quarter Performance Report	Responses submitted 28 June 2023	
	31 May 2023	8 June 2023	SCOPA Responses on the oversight report on the report of the Auditor General for the financial year ending 31 March 2022	Responses submitted 8 June 2023	-
<i>Add as many rows as required</i>					
<b>Total number of Resolutions received from GPL during this Quarter</b>					3
<b>Total number of Resolutions responses due to GPL during this Quarter</b>					3
<b>Total number of Resolutions responded to and submitted back to GPL during this Quarter</b>					3



## 4.2 PETITIONS MANAGEMENT

4.2 [PETITIONS MANAGEMENT [for Petitions referred by the GPL during the period under review]]					
Ref Nr	Date Received	Due Date	Detail / Title of Petition	Progress to Date / Current Status	Date submitted to GPL
None.	None	None	None	None	
Total number of Petitions received from GPL during this Quarter					N/A
Total number of Petitions responses due to GPL during this Quarter					N/A
Total number of Petitions responded to and submitted back to GPL during this Quarter					N/A

**5 PUBLIC ENGAGEMENT BY THE ENTITY**

<b>5. [PUBLIC ENGAGEMENT BY THE ENTITY]</b>
The steps / measures the Entity has taken to meaningfully involve the public / stakeholders in the course of its work / service delivery during the period under review
Not Applicable
Public Education programmes of the Entity during the period under review
Not Applicable
Feedback sessions conducted by the Entity during the period under review
Not Applicable

## 6 INTERNATIONAL RELATIONS

6. [INTERNATIONAL RELATIONS [This table is applicable only to the Office of the Premier (OoP)]]			
<i>Only applicable to Office of the Premier (OoP)</i>			
All International treaties / Agreements that the Department / Entity has entered into.	Extent to which Department / Entity is implementing the Treatise / Agreements during the Quarter under Review	Challenges	Mitigating Measures

## 7 GEYODI EMPOWERMENT

### 7. GEYODI EMPOWERMENT

What has been the Entity's achievement on actual EQUITY TARGETS the period under review: The Entity has achieved the following in relation to expenditure/procurement for the quarter under review.

HDI	89%
YOUTH	17%
DISABLED	7%
WOMEN	43%
MILITARY VETERANS	0%

**8 REQUESTS FOR INFORMATION**

**8.1 AGSA REQUESTS FOR INFORMATION**

<b>8.1 [Auditor – General REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]</b>	
Total number of AGSA Requests for Information received from AGSA during this Quarter	59
Total number of AGSA Requests for Information due during this Quarter	57
Total number of AGSA Requests for Information responded to and submitted back to AGSA during this Quarter	56

**8.2 PSC REQUESTS FOR INFORMATION**

<b>8.2 [Public Service Commission REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]</b>	
Total number of PSC Requests for Information received from the PSC during this Quarter	None
Total number of PSC Requests for Information due during this Quarter	None
Total number of PSC Requests for Information responded to and submitted back to the PSC during this Quarter	None

9 ENTITY CAPACITY

9.1 [HUMAN RESOURCE CAPACITY]			
During the period under review...			
Total number of posts on the Entity's Structure as at the last day of the period under review	Total number of posts currently filled as at the last day of the period under review	Total number of posts currently filled as at the last day of the period under review	Total number of vacant posts as at the last day of the period under review
275	188		87
Total number of acting positions as at the last day of the period under review	Total number of terminations during the period under review	Total number of new appointments during the period under review	
1	2	0	
Total number of suspensions during the period under review	Summarized information on the GEYODI / HDI compliance for the period under review		
0	% of Women on SMS Level-62% above 50% DPSA target % of People with disability- 1% below 2% DPSA target % of Youth- 3% % of Interns-13% above the 5% DPSA target		

## 10 CHALLENGES / REQUESTS FOR INTERVENTION

### 10.1 CHALLENGES

10.1 [CHALLENGES]		
Challenge	Consequence	Recommendation
<i>What is the challenge?</i>	<i>What consequence is it having</i>	<i>How the challenge can be resolved</i>
•	•	•
•	•	•
•	•	•
•	•	•

### 10.2 REQUESTS FOR INTERVENTION


What area / subject does this relate to	What intervention is sought from the Legislature?	Why is this intervention sought
N/A	N/A	N/A

### 11. ADOPTION

It is hereby certified that this Quarterly Performance Report accurately reflects the actual outputs by the Entity for the quarter under review.

Ms Ravanne Matthews  
Director: Permanent Fleet

Signature:



Ms Salomle Jaffa  
Director: Transport Support Services

Signature:



Ms Matilda Mogotsi  
Director: Corporate Services

Signature:



Ms Andiswa Gingqi  
Director: Finance

Signature:



Mr. Douglas Scott  
Deputy Director: VIP and Pool

Signature:




Ms. Sheron Segal  
Deputy Director: VIP and Pool

Signature:



Mr Probalan Govender  
Acting Chief Financial Officer



Signature:





g-Fleet Management hereby presents this Quarter Performance Report to the Gauteng Provincial Legislature as a true and accurate representation of its work during the period under review.

**Entity Approval**

<b>Name of Entity</b>	g-Fleet MANAGEMENT		
<b>Which Financial Year</b>	2023/24		
<b>Which Quarter</b>	FIRST QUARTER		
<b>Acting Head of Entity</b>	MS PULENG RATLABALA	SIGNATURE:	
<b>Head of Department</b>	THULANI MDADANE (DR)	SIGNATURE:	
<b>MEC</b>	MS KEDIBONE DIALE-TLABELA	SIGNATURE:	