

***Standardized Oversight, Accountability and Reporting for Gauteng Province  
(SOAR-GP)***

**Quarter Performance Report of g-Fleet MANAGEMENT for:  
Quarter Two for the 2022/23 Financial Year**

SOAR-GP\_g-Fleet Management\_QRF\_TEMPLATE /2022/23/Quarter Two



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## **[i] EXECUTIVE SUMMARY**

### **[i] EXECUTIVE SUMMARY –**

*The executive summary should be a Strategic Statement of Performance by the Director-General/Head of Entity. The executive summary provides a high-level overview of the financial and non-financial performance of the Entity for the Period under review (without going into detail).*

### **QUARTER PERFORMANCE OF THE ENTITY**

#### **Internal Environment**

#### **2. Financial performance for the Second Quarter**

The financial performance of the Entity during the quarter under review is outlined below:

##### **Budget**

- The annual budget is R804, 536 171. The total budget spent to date is R373 353 982, which is 46% of the total budget. The Entity spent R181 597 163 during the quarter under review against the projected budget for the quarter, which was R193 667 351.

##### **Expenditure**

- The Entity's total spending (R181 597 163) at the end of quarter two (Q2), was 6% lower than the projected expenditure of R193 667 351.

##### **Payment statistics**

- A total of 337 which is 99% of valid invoices were paid within 30 days of receipt. The Entity continues to work with service providers and Gauteng Provincial Treasury to ensure 100% of invoices are paid within 30 days.

## (I) EXECUTIVE SUMMARY –

### Revenue

- For the quarter under review, the Entity surpassed its projected billings by approximately 22% (R49 million). This was driven by the increased client usage and the issuing of new replacement vehicles and the increase in fuel charge recovery. The revenue collections for the quarter were 16% (R41.7 million) higher than projected.

### 2.1. Non-financial performance for the Second Quarter.

The Entity has 11 output indicators to be reported on during the 2022/23 financial year. For the quarter under review, the Entity is reporting on five output indicators. Out of the 5 targets which were due for reporting, three targets were achieved namely:

- Percentage of in-service vehicles tracked.
- Percentage of rental days utilised for VIP self-drive vehicles.
- Percentage of rental days utilised for Pool vehicles.

### Targets not achieved:

- Percentage decrease in average debtors' collection days
- Unqualified opinion from Auditor General

The under achieved target relating to the percentage decrease in average debtors' collection days (excluding outstanding balances of clients that have payment arrangement with the Entity). The under achievement was largely due to the 3 biggest clients departments (Gauteng Health, Community Safety and Social Development) being delayed in the processing of invoices. Such invoices totalling R38 million incurred for services rendered in August 2022, were only paid during October 2022. The Entity will continue its strategy of continuous engagements with

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**(I) EXECUTIVE SUMMARY –**

departments with the aim of recovering all outstanding monies. Non-responsive departments are raised at the respective CFO forums and letters are issued to defaulting departments of the intention to suspend petrol cards when the client fails to pay.

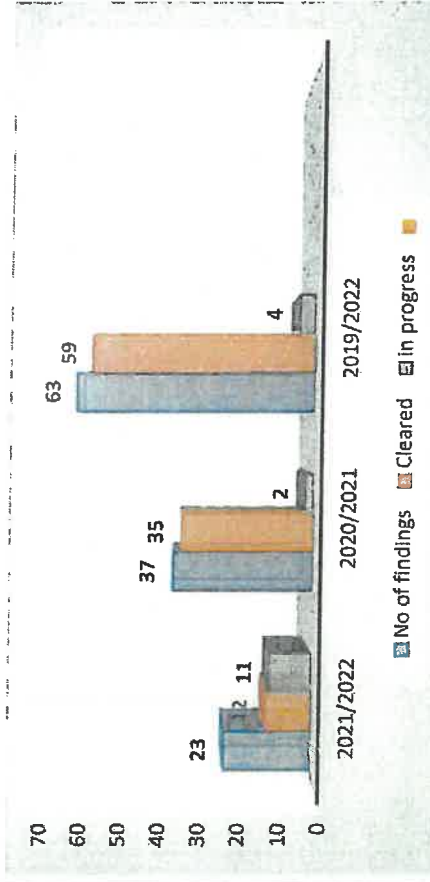
The negative audit opinion was due to the accounting issues experienced in relation to certain motor vehicles and findings in relation to performance information. The Entity is currently in the process of addressing this matter as part of the audit improvement plan.

**RISK MANAGEMENT**

**A. External and Internal Audit Resolution/ Implementation Plan**

The Entity in line with an internal audit tracking sheet follows up audit findings from three consecutive years on a monthly basis.

Below is a graph depicting of progress to date

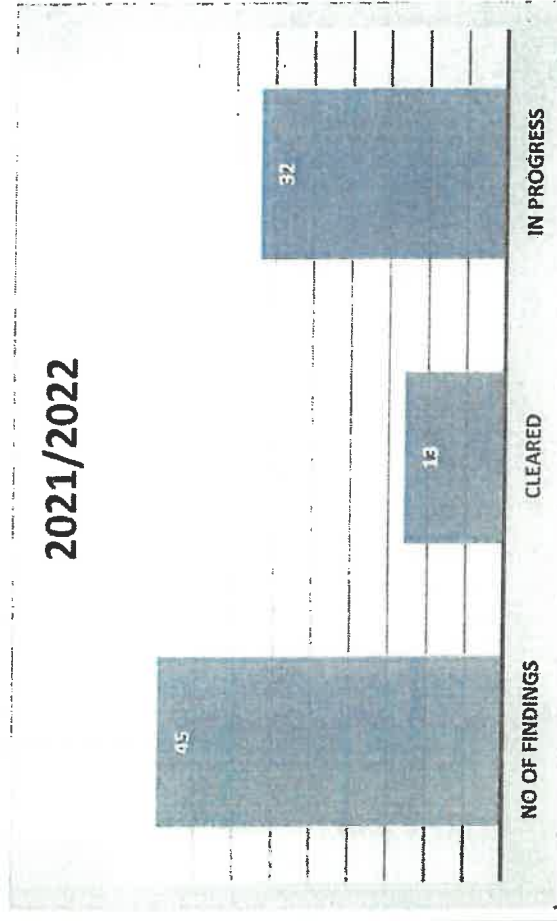


**(j) EXECUTIVE SUMMARY –**

**B. AUDITOR GENERAL RESOLUTION/ IMPLEMENTATION PLAN**

The Entity follows up on all auditor general action plans committed as per the Audit General past financial year report (i.e 2021/2022) on monthly basis. The Entity received the AG report on 31 July 2022 and drafted a new improvement plan to address the findings.

Below is a graph depicting of progress to date



## **[1] EXECUTIVE SUMMARY – RISK MANAGEMENT**

- The Entity has a risk management policy and strategy.
- The Entity conducts regular risk assessments to determine the effectiveness of its risk management strategy and to identify new/emerging risks.
- The Entity has a Risk Management Committee that is chaired by an independent person and advises management on the overall system of risk management, especially the mitigation of unacceptable levels of risk.

Risk Management Committee meetings are convened on quarterly basis. For the quarter under review, the RMC Committee is scheduled to sit on the 27 October 2022 to dispose all risk related issue. The RMC meeting for the first quarter sat in August 2022. The Chairperson issued his independent report on how all key risk indicators are managed to the Accounting Officer and the Audit Committee.

### **BUSINESS CASE:**

The Entity is in the process of establishing gFleeT as a government component. The Entity has developed and submitted its business case and draft organogram to Gauteng Provincial Treasury in June 2022. A meeting between GDRT, OoP and the Entity to discuss comments received from GPT was held on 26 August 2022 and resolved that the Entity should procure the services of a specialist consulting firm.

GDRT: Legal Services unit drafting terms of reference for appointment of service provider that will assist with drafting of the legal documents.

### **ORGANISATIONAL STRUCTURE AND FILLING OF CRITICAL POSTS**

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#### **(I) EXECUTIVE SUMMARY –**

Consultative meetings were held with Organised Labour and the Broad Management Team on 1 and 2 August 2022, with follow-up consultations on 8 and 9 September 2022. The Entity is currently working with GDRT:HR regarding the development of job descriptions and the job evaluation processes.

The Entity has a total of 275 positions in the approved structure, with 188 filled positions and 87 vacant positions. The current vacancy rate is at 32%.

At senior management level, there are eight (8) positions with three (3) positions filled by women, with the post of COO filled in an acting capacity Five (5) positions are vacant, translating to a 63% vacancy rate. An agreement was reached with organised labour to allow for the urgent re-advertisement and filling of 31 critical positions. The Entity has identified and appointed an official from the Department and internally to act in the vacant positions to ensure available capacity is provided for service delivery. The Department seconded for a period of 12 months a Finance Chief Director to perform the functions of the Chief Financial Officer.

Thirty-one (31) critical positions were subsequently advertised in December 2021 and the closing date was 28 December 2021. Of the 31 critical posts, the Entity conducted interviews for 23 positions. Eleven (11) posts were recommended for appointment. Three (3) positions are awaiting vetting results. A total number of 8 posts will be re-advertised, this includes the post of Chief Operations Officer. Nine (09) offer of appointment letters have already been issued. It is envisaged that the recruitment process will be finalised by December 2022.

**(I) EXECUTIVE SUMMARY –  
GEYODI INITIATIVES**

The following progress was achieved against planned GEODYI targets for quarter under review:

Youth	17% (Planned Target: 10%)
People with Disabilities	0% (Planned Target: 5%)
Women	34% (Planned Target: 40%)

The under-achievement was due to there not being enough projects to enable SCM to procure through these target groups.

**INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)**

g-Fleet considers ICT as a strategic partner to its overall business strategy. This resulted in ensuring that modernisation and digitalisation becomes a critical part of the g-Fleet's five-year strategy. In addition, the COVID-19 business continuity operation is largely dependent on efficient ICT infrastructure for flexibility and ability for employees to work remotely as and when required.

- The five (5)-year ICT Strategy was completed by SITA in the first half of the financial year. The Department of e-Gov agreed to map and develop the Integrated Fleet Management Solution. A detailed project plan has been developed which outlines the project stages and the seventeen modules and sub-modules to be developed against which progress will be tracked and monitored.

Modules have been re-prioritised from 17 modules to 12 modules. Two modules have been approved. The Access Management module, development is in progress. The e-transact module, BRS has been approved, but development has not started.

## (i) EXECUTIVE SUMMARY –

### INFRASTRUCTURE PROJECTS

The Entity completed the rehabilitation of three (3) buildings at its Head Office. The projects commenced in October 2020 and was concluded in November 2021. Completion Certificates have been signed. The following facilities have been completed:

- **Wellness Centre**

In line with the vision of the Employee Health and Wellness (EHW) Strategic Framework for Public Servants, November 2012, which is to provide programmes that can develop, maintain healthy, dedicated, responsive and productive employees. The Entity undertook the refurbishment of a Wellness Centre.

- **Panel Beating Workshop**

To provide efficient and economical fleet repair services, together with providing a training hub for the youth in panel beating Learnership Programme.

- **Carwash ablution facilities**

The facilities are provided for internal employees at the Carwash Centre.

The project has been completed. The handover of the 3 buildings will be taking place on the 21<sup>st</sup> of October 2022, between Professional Team, DID and g-FleeT. Handover to end-users and Management will be on 25<sup>th</sup> October 2022.

### **Phase II Infrastructure project (Bedfordview)**

The Phase II of the infrastructure project relate to the construction and refurbishment of identified buildings at Head Office to address the shortage of office accommodation, security issues and enhance business operational flow.

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**[J] EXECUTIVE SUMMARY –**

- A new Administration Block and renovations of other buildings to align to the g-Fleet Operating Mode/Business Operational Flow.
- Security Infrastructure Upgrade (e.g. High Walls, Security Control Room, Auction offices and Carports for vehicles to safeguard against weather and theft.

Progress to-date, the Professional Team has been appointed. First tour of g-Fleet and brief with Project Manager has been conducted. Presentation was done to SMT on 4<sup>th</sup> October 2022. Consultation with the Business Units to obtain information on the plans for g-Fleet operational flow and updated structure inputs is underway from 10-20 October 2022.



## 1) STRATEGIC PRIORITIES

### ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES

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[1.1] ENTITY ACHIEVEMENT OF STRATEGIC PRIORITIES		STRATEGIC PLANNING		STRATEGIC REPORTING	
STRATEGIC LINKAGES		3		4	
1	NDP/MTSF Priority	2	GGT Priority	Summarised Dept. Performance during Q2	
Captured exactly as it is from MTSF 2019-2024	Captured exactly as it is from GGT-2030 Plan of Action	Economic transformation and job creation (Speeding up growth and transforming the economy to create decent work and sustainable livelihoods)	Exactly as per Strat Plan / APP	High level performance summary in relation to the adjoining columns for the Quarter under review	
Decent employment, through inclusive economic growth	Economic transformation and job creation (Speeding up growth and transforming the economy to create decent work and sustainable livelihoods)	Building a capable, ethical and developmental state	Revitalize township economy	<ul style="list-style-type: none"> <li>For the quarter under review, the Entity contributed 58% of its procurement spend towards township suppliers. This is above the overall provincial targeted performance of 30%. The Entity's year to date performance towards TER currently stands at 53%.</li> </ul>	
An efficient, effective and development orientated public service and empowered, fair and inclusive citizenship	Building a developmental state, including improvement of public services and strengthening of democratic institutions	Building a capable, ethical and developmental state	Improve efficiency & customer service	<ul style="list-style-type: none"> <li>The Entity managed to keep the average age of vehicles at less than 4 years. The progress during the quarter under review was 3.8 years, even though this is an annual target.</li> </ul>	
			Maximise return on investment	<ul style="list-style-type: none"> <li>The average percent of rental days for VIP self-drive vehicles was 76% during the quarter under review, this was due to an increase in client demand.</li> </ul>	
				<ul style="list-style-type: none"> <li>The average percent of rental days for Pool vehicles was 94.64% during the quarter under review, this too was due to an increase in client demand.</li> </ul>	
				<ul style="list-style-type: none"> <li>For the quarter under review, the Entity commenced with its first auction of vehicles. The auction process was only finalised after the end of the second quarter.</li> </ul>	

<ul style="list-style-type: none"> <li>○ Create a better South Africa, a better Africa and a better world</li> <li>○ Promotion of the energy efficiency and reduction of emission in all transport modes.</li> </ul>		<ul style="list-style-type: none"> <li>○ A better Africa and world</li> <li>○ (Pursuing African development and enhanced international cooperation)</li> </ul>	Safeguard state assets	<ul style="list-style-type: none"> <li>○ The Entity surpassed the set target of 90% by tracking 94% of in-service vehicles during the quarter under review. This was due to the ongoing effort of sending letters to HOD's for vehicles that weren't fitted with tracking devices.</li> </ul>
			Clean Administration	<ul style="list-style-type: none"> <li>○ The Entity received a qualified audit opinion from the Auditor General for the 2021/22 financial year.</li> </ul>
			Improved Debt Collection	<ul style="list-style-type: none"> <li>○ During the period under review, the Entity decreased the average debtors' collection days by 10.55%. This was due to the sustained implementation of the Debtors Management Policy.</li> </ul>
			<ul style="list-style-type: none"> <li>○ Reduce the Entity's Carbon footprint</li> </ul>	<ul style="list-style-type: none"> <li>○ During the period under review, 5.2% of the passenger vehicles have CO2 emissions below 120g/km against the planned target of 6%.</li> </ul>

## 1.2 PERFORMANCE AS PER APP TARGETS

1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]						
Programme Nr	One	Programme Name	Operational Management Services			
Purpose of the Programme						
This programme is responsible for providing fleet management services that are effective and client focused.						
PLANNING						
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Mitigating measure (with timeframe)
Exactly as per Strat Plan / APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	State exact actual achievement for this Quarter	Why was this target not achieved (or overachieved)
Reduced Carbon footprint from the Entity	Passenger vehicles with CO2 emissions below 120g/KM (environmentally friendly)	Percentage of passenger vehicles with CO2 emissions below 120g/KM	6% of passenger vehicles with CO2 emissions below 120g/KM	Annual Reporting target	To be reported in Quarter 4	What will be done to ensure target is achieved or that similar deviation does not recur
Improve efficiency and customer service	Average age of fleet	Average age of fleet	≤4 years	Annual Reporting target	To be reported in Quarter 4	
Maximised return on investment	Percentage of vehicles auctioned	Percentage of vehicles auctioned as per approved list.	80% of vehicles auctioned as per approved list.	Annual Reporting target	To be reported in Quarter 4	

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**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

Programme Nr	One	Programme Name	Operational Management Services				
Purpose of the Programme							
This programme is responsible for providing fleet management services that are effective and client focused.							
<b>PLANNING</b>							
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Safeguard state assets	Vehicles tracked	Percentage of in-service vehicles tracked.	90% of in-service vehicles tracked.	90% (5544)	94% (5817)	+4% (273) Letters were sent to HOD's for vehicles not fitted with the tracking devices.	Continue with installations of the tracking system.
Improve client experience. Improve customer satisfaction and loyalty	Percentage of client satisfaction	Percentage of client satisfaction	75% of client satisfaction	Annual Reporting target	To be reported in Quarter 4		

## 1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]

Note: Create a similar table for each Programme in the Entity		Programme Name		Corporate and Financial Management							
Programme Nr		Two		This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.							
Purpose of the Programme		Output Indicator		Q2 Target		Q2 Actual Achievement		Reason for Deviation		Mitigating measure (with timeframe)	
<b>PLANNING</b>											
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)				
Exactly as per Strat Plan / APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	Exactly as per APP	State exact actual achievement for this Quarter	Why was this target not achieved (or overachieved)	What will be done to ensure target is achieved or that similar deviation does not recur				
Maximise return on investment	Average % of rental days utilised	Average % of rental days utilised for VIP self-drive vehicles.	56% of rental days utilised for VIP self-drive vehicles.	56% of rental days utilised for VIP self-drive vehicles.	76% of rental days utilised for VIP self-drive vehicles.	Increased client demand (+20%)	N/A				
Maximise return on investment	Average % of rental days utilised	Average % of rental days utilised for Pool vehicles.	75% of rental days utilised for Pool vehicles.	75% of rental days utilised for Pool vehicles.	96.64% of rental days utilised for Pool vehicles.	Increased client demand (+19.64%)	N/A				
Clean Administration	Unqualified opinion from Auditor General.	Unqualified opinion from Auditor General.	Unqualified opinion from Auditor General.	Unqualified Audit opinion from Auditor General	Qualified 2021/22 audit report from Auditor General	The negative audit opinion was due to the accounting issues experienced in relation to certain motor vehicles and findings in relation to performance information.	The Entity is currently in the process of addressing this matter as part of the audit improvement plan.				

**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

**Note:**  
Create a similar table for each Programme in the Entity

<b>Programme Nr</b>	Two	<b>Programme Name</b>	Corporate and Financial Management
<b>Purpose of the Programme</b>	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.		

PLANNING				REPORTING			
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Township Economy Revitalization (TER)	Spending on Township businesses	Percentage of the Entity's discretionary procurement spend directed towards township suppliers	30% of the Entity's discretionary procurement spend directed towards township suppliers	Annual Reporting target	To be reported in Quarter 4		
Improved Debt collection	Reduced debtor's collection	Percentage decrease in average debtors' collection days, (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% decrease in average debtors' collection days (excluding outstanding balances of clients that have payment arrangements with the Entity)	15% decrease in average debtors' collection days	Average debtors' collection days reduced by 10.55%	Three biggest Gauteng user departments (Health, Community Safety and Social development) delayed processing invoices, and only paid their 31 August 2022 invoices (R38 million collectively) in October 2022	The Entity will continue to engage and assist user departments to reconcile their respective accounts and escalate long outstanding amounts to avoid delays in processing of payments.

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**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

Note: Create a similar table for each Programme in the Entity		Programme Name	Corporate and Financial Management				
Programme Nr	Two	This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.					
Output (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	Q2 Actual Achievement	Reason for Deviation	Mitigating measure (with timeframe)
Improve efficiency and customer services.	Approved ICT Strategy Projects for implementation from the ICT Strategy: Integrated Fleet Management System (IFMS) Modular Development. Dashboard and digital screen solutions and technologies	Number of Integrated Fleet Management Modules / Processes developed and implemented in the approved strategy.	2 IFMS Modules / processes mapped and developed. IFMS Module 1 and 2 mapped and developed. Module 1: Registration of Transport Offices Module 2: Registration of Drivers.	Annual Reporting target	To be reported in Quarter 4		

**1.2 [PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

**Note:**

Create a similar table for each Programme in the Entity

Programme Nr	Two	Programme Name	Corporate and Financial Management
Purpose of the Programme			
This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.			

**PLANNING**

Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target	Q2 Target	REPORTING		Mitigating measure (with timeframe)
					Q2 Actual Achievement	Reason for Deviation	
	Tracker system with integrated telematics CCTV camera and biometrics Electronic Document and Records Management System (eDRMS) Research Report on 4IR required skills Security Information						

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**1.2 PERFORMANCE AS PER APP ANNUAL AND QUARTER TARGETS]**

**Note:**

Create a similar table for each Programme in the Entity

Programme Nr	Two	Programme Name	Corporate and Financial Management
Purpose of the Programme			
This programme is responsible for ensuring a well-run organization by designing and maintaining effective systems and processes that will result in optimal use of the Entity's assets in delivery of services.			
<b>PLANNING</b>			
Outcome (as per approved Dept Strat Plan)	Output	Output Indicator	Annual Target
	Policies for the Entity.		
<b>REPORTING</b>			
		Q2 Actual Achievement	Reason for Deviation
		Mitigating measure (with timeframe)	

### 1.3 EMERGING PRIORITIES

#### 1.3 ENTITY UNPLANNED / EMERGING PRIORITIES

*These are those projects / priorities that the Entity has had to action, but were not part of the APP [e.g. unforeseen, unplanned, urgent]*

Nr	Name of Project	Detail of Project	Projected end date	Progress to date / current Status	Challenges / Risks / Requests for intervention	Why was this not planned for	How is it being funded?
	None						

#### 1.4 PERFORMANCE VERIFICATION AND EVIDENCE

##### 1.4 [PERFORMANCE VERIFICATION AND EVIDENCE]

###### How does the Entity maintain portfolios of evidence to verify its reported performance information

Portfolio of Evidence for each output is prepared, verified and approved by the responsible manager. The POE is scanned and submitted together with the quarterly report for verification.



## 2) ENTITY PROJECT MANAGEMENT

### 2.1 ENTITY INFRASTRUCTURE / CAPITAL PROJECTS

Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
Renovations of 3 Buildings in Bedfordview (Wellness Centre, Panel beating and Car Wash Abiution)	<p>To renovate the buildings which were erected and not finished due to challenges with the Contractors and Professional Team, the projects halted and Litigation process is underway.</p> <p>1) Wellness Centre: Building aimed for a Gym and Canteen with Sick Bay and offices.</p> <p>2) Panel beating building aimed at conducting in-house panel beating services with in-house Apprenticeships programme.</p> <p>3) Car wash abliution building aimed at providing abliution services (i.e. Kitchen/Pause Area, Showers and Toilets for staff washing vehicles and clients bringing vehicles for washing.</p>	22 October 2020	30 November 2021.	<p>Project completed</p> <p><b>Hanover of the building is scheduled as follows:-</b></p> <ul style="list-style-type: none"> <li>Between Professional Team, DID and g-Fleet – 21 October 2022</li> <li>To end users and Management - 25 October 2022</li> </ul>	None	None

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**2. ENTITY INFRASTRUCTURE / CAPITAL PROJECTS**

Name of Project	Brief description of project	Start Date	End Date	Current Status	Challenges	Requests for Intervention
Phase 2 Infrastructure Projects in Bedfordview	<p>Renovations of Existing buildings.</p> <p>Building of a New Admin Block and renovations of other buildings to align to the g-Fleet Operating Mode/Business Operational Flow.</p> <p>Accommodation of all g-Fleet employees as other are temporarily accommodated at DRT Officers, 45 Commissioner Street in Johannesburg</p> <p>Security Infrastructure Upgrade (e.g. High Walls, Security Control Room, Auction offices and Carports for vehicles to safeguard against weather and theft.</p>	Not started	To be confirmed	<p>Professional Team appointed.</p> <p>First tour of g-Fleet and brief with Project Manager conducted.</p> <p>Presentation to SMT on 4<sup>th</sup> October 2022.</p> <p>Consultations with Business units to obtain information on the plans for g-Fleet operational flow and updated structure inputs underway from 10-20 October 2022.</p>	None	None

### 3 ENTITY FINANCIAL PERFORMANCE

#### 3.1 ENTITY BUDGET EXPENDITURE FIGURES

BUSINESS UNITS	YEAR TO DATE RESULTS						Q2 -- (01 JULY TO 30 SEPTEMBER 2022)		
	ANNUAL BUDGET	ACTUAL SPENT	TOTAL VARIANCE	% SPENT	QUARTERLY BUDGET	ACTUAL SPENT	TOTAL VARIANCE	% SPENT	
Office of the CEO	R4,101,635	R 1,784,977	R 2,316,658	44%	R 1,068,898	R 1,042,943	R 25,954	98%	
Office of the COO	R1,926,308	R 185,191	R 1,741,118	10%	R 458,274	R 61,731	R 396,543	13%	
Office of the CFO	R9,492,433	R 6,862,416	R 2,630,017	72%	R 4,911,105	R 4,043,122	R 867,983	82%	
Financial Management	R21,771,156	R 8,019,354	R 13,751,803	37%	R 5,130,099	R 4,479,174	R 650,926	87%	
Corporate Services	R61,816,134	R 21,594,170	R 40,221,964	35%	R 18,867,031	R 9,211,736	R 9,655,295	49%	
Marketing & Communication	R12,955,551	R 5,685,132	R 7,270,419	44%	R 3,318,109	R 3,020,552	R 297,557	91%	
Maintenance Services	R165,905,568	R 51,536,976	R 114,368,592	31%	R 40,962,546	R 29,899,696	R 11,062,849	73%	
Transport Support Services	R206,436,027	R 160,619,594	R 45,816,434	78%	R 51,933,345	R 74,773,341	-R 22,839,996	144%	
Permanent Service	R300,022,123	R 108,161,682	R 191,860,442	36%	R 62,013,262	R 50,302,179	R 12,316,572	81%	
MP/POOL Services	R20,109,231	R 8,904,489	R 11,204,742	44%	R 5,004,682	R 4,762,688	R 1,622,204	95%	
<b>TOTAL</b>	<b>R 804,536,171</b>	<b>R 373,353,982</b>	<b>R 431,182,189</b>	<b>46%</b>	<b>R 193,667,351</b>	<b>R 181,597,163</b>	<b>R 12,070,188</b>	<b>94%</b>	

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REVENUE RECEIPTS 2022/23 FY	TOTAL BUDGET YEAR TO DATE REPORT					Q2 - (01 JULY TO 30 SEPTEMBER 2022)		
LEASING OF VEHICLES	ANNUAL BUDGET	ACTUAL COLLECTIONS	TOTAL VARIANCE	% ACTUAL	QUARTERLY BUDGETED COLLECTIONS	ACTUAL COLLECTIONS	TOTAL VARIANCE	% ACTUAL
Revenue - Exchange (Leases)	R 900,000,000	R 507,069,077	R 392,930,923	56%	R 225,000,000	R 274,120,837	-R 49,120,837	122%
Revenue - Non-Exchange (Interest)	R 45,000,000	R 34,475,929	R 10,524,071	77%	R 11,250,000	R 20,073,183	-R 8,823,183	178%
Revenue - Non-Exchange (Accident Claims and Fines)	R 0	R 11,558	-R 11,558	100%	R 0	R 0	R 0	0%
Revenue - Transport	R 1,800,000	R 1,019,200	R 780,800	57%	R 450,000	R 357,000	R 93,000	79%
Revenue - Auctions	R 72,961,000	R 2,511,627	R 70,449,373	3%	R 18,240,250	R 2,143,705	R 16,096,545	12%
<b>GRAND TOTAL</b>	<b>R 1,019,761,000</b>	<b>R 545,087,392</b>	<b>R 474,673,608</b>	<b>53%</b>	<b>R 254,940,250</b>	<b>R 296,694,724</b>	<b>-R 41,754,474</b>	<b>116%</b>

### 3.2 ENTITY KEY FINANCIAL INDICATORS

#### 3.2 [ENTITY KEY FINANCIAL INDICATORS]

**If there was over / under spending of greater than 3% of projection, what were the main challenges that led to the over / under spending**

The Entity has reported 6% (R12 million) underspending for the 2<sup>nd</sup> quarter. The main contributors to the underspending were as follows:

- The delays in the filling of advertised vacant positions.
- The slow-down in the delivery of new vehicles due to the international shortages of vehicles experienced by vehicle manufacturers.
- Infrastructure and maintenance projects implemented by GDID on behalf of the entity only commenced towards the end of the 2<sup>nd</sup> quarter.

**What are the mitigating measures to remedy over / under expenditure**

- Some of the approved new appointments commenced service on 01 October 2022. Other appointments are being finalised.
- The entity will be revising its budget in response to the vehicle shortages experienced.

**What is the Department / Entity's achievement with respect to GEYODI responsive budgeting / procurement for the period under review**

N/A

**What is the Department / Entity's achievement with respect to township economy / SMME / Local procurement for the period under review**

The Entity achieved 58% (cumulative YTD = 53%) with respect to TER.

**A summary for the period under review with respect to overspending / underspending against projections**

The Entity's total spending (R181,597,163) for quarter two (Q2), was 6% lower than the projected expenditure of R193,667,351.

**A summary for the period under review with respect to payment of service providers within 15-30 days**

The Entity achieved 84% (i.e., 283 invoices totalling approximately R121 million) in terms of invoices paid within 15 days.

The Entity achieved 99% (i.e., 337 invoices totalling approximately R170 million) in terms of invoices paid within 30 days. 5 invoices totalling R49 000 were not paid within 30 days due to system related challenges related and supplier registration challenges.

SOAR-GP\_g-Fleet MANAGEMENT\_QPR\_TEMPLATE /2022/23/Quarter Two

**3.2 [ENTITY KEY FINANCIAL INDICATORS]**

**A summary for the period under review with respect to fruitless, wasteful and irregular expenditure**

No Fruitless and Wasteful expenditure was incurred in the quarter under review

Unfortunately, the Entity has reported irregular expenditure in terms of property rental to the value of R78 955 for the East London Regional office. This was in relation to the March 2022 accruals. Since 01 April 2022, the Entity had procured a new lease contract. The Entity also reports irregular expenditure totalling R555 965 emanating from the appointment of a vehicle assessor to assist with the valuation of redundant vehicles within Bedfordview. The irregular expenditure was caused by an expired professional certificate which was erroneously submitted by the supplier at the time of submitting his quotation. Although, the supplier was duly registered, the SCM unit erroneously omitted to check the date of expiry on the submitted certificate and request a valid certificate at the time of procurement.

**A summary for the period under review with respect to spending on conditional grants**

N/A

#### 4 RESOLUTIONS AND PETITIONS MANAGEMENT

##### 4.1 RESOLUTIONS MANAGEMENT

##### 4.1 [RESOLUTION MANAGEMENT (for Resolutions received during the period under review)]

Ref Nr	Date Received	Due Date	Detail / Title of Resolution	Progress to Date / Current Status	Date submitted to GPL
None	13 December 2021	Ongoing	Progress Report to house resolutions for responses on SCOPA oversight report on the report of the Auditor General of South Africa to Gauteng Provincial Legislature on the Financial Statements of g-Fleet Management for the year ended 31 March 2021.	Progress submitted	Ongoing
None	13 December 2021	Ongoing	Resolutions for responses on adopted oversight committee on roads and transport oversight report on the annual report of the Gauteng Department of Roads and Transport, Gautrain Management Agency and g-Fleet management for the 2020/21 financial year.	Progress submitted	Ongoing
<i>Add as many rows as required</i>					
<b>Total number of Resolutions received from GPL during this Quarter</b>					2
<b>Total number of Resolutions responded to due to GPL during this Quarter</b>					2
<b>Total number of Resolutions responded to and submitted back to GPL during this Quarter</b>					2

#### 4.2 PETITIONS MANAGEMENT

4.2 [PETITIONS MANAGEMENT (for Petitions referred by the GPL during the period under review)]					
Ref Nr	Date Received	Due Date	Detail / Title of Petition	Progress to Date / Current Status	Date submitted to GPL
	None	None	None	None	
Total number of Petitions received from GPL during this Quarter					N/A
Total number of Petitions responses due to GPL during this Quarter					N/A
Total number of Petitions responded to and submitted back to GPL during this Quarter					N/A



**5 PUBLIC ENGAGEMENT BY THE ENTITY**

<b>5. [PUBLIC ENGAGEMENT BY THE ENTITY]</b>
<b>The steps / measures the Entity has taken to meaningfully involve the public / stakeholders in the course of its work / service delivery during the period under review</b>
Not Applicable
<b>Public Education programmes of the Entity during the period under review</b>
Not Applicable
<b>Feedback sessions conducted by the Entity during the period under review</b>
Not Applicable

## 6 INTERNATIONAL RELATIONS

6. [INTERNATIONAL RELATIONS [This table is applicable only to the Office of the Premier (OoP)]]			
<i>Only applicable to Office of the Premier (OoP)</i>			
All International treaties / Agreements that the Department / Entity has entered into.	Extent to which Department / Entity is implementing the Treatise / Agreements during the Quarter under Review	Challenges	Mitigating Measures

**7 GEYODI EMPOWERMENT**

**7. GEYODI EMPOWERMENT**

What has been the Entity's achievement on actual EQUITY TARGETS during the period under review –

HDI	63%
YOUTH	17%
DISABLED	0%
WOMEN	34%
MILITARY VETERANS	0%

## 8 REQUESTS FOR INFORMATION

### 8.1 AGSA REQUESTS FOR INFORMATION

<b>8.1 [Auditor – General REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]</b>	
Total number of AGSA Requests for Information received from AGSA during this Quarter	3
Total number of AGSA Requests for Information due during this Quarter	3
Total number of AGSA Requests for Information responded to and submitted back to AGSA during this Quarter	3

### 8.2 PSC REQUESTS FOR INFORMATION

<b>8.2 [Public Service Commission REQUESTS FOR INFORMATION RECEIVED DURING THE PERIOD UNDER REVIEW]</b>	
Total number of PSC Requests for Information received from the PSC during this Quarter	None
Total number of PSC Requests for Information due during this Quarter	None
Total number of PSC Requests for Information responded to and submitted back to the PSC during this Quarter	None

## 9 ENTITY CAPACITY

9.1 [HUMAN RESOURCE CAPACITY]			
During the period under review...			
Total number of posts on the Entity's Structure as at the last day of the period under review	Total number of posts currently filled as at the last day of the period under review	Total number of vacant posts as at the last day of period under review	
275	188	87	
Total number of acting positions as at the last day of the period under review	Total number of terminations during the period under review	Total number of new appointments during the period under review	
4	1	0	
Total number of suspensions during the period under review	Summarized information on the GEYODI / HDI compliance for the period under review		
0	N/A		

## 10 CHALLENGES / REQUESTS FOR INTERVENTION

### 10.1 CHALLENGES

10.1 [CHALLENGES]		
Challenge	Consequence	Recommendation
<i>What is the challenge?</i>	<i>What consequence is it having</i>	<i>How the challenge can be resolved</i>
Vehicles not made available by client departments for installation of tracker devices.	The APP target not being achieved, and vehicles not adequately safeguarded.	Suspension of petrol cards if needed.
Capacity challenges	Overworked staff who prone to errors	Advertise and fill vacant positions
Slow down in delivery of new vehicles due to the world-wide shortage of semi-conductor chips used in the automotive industry	Delays in vehicle orders and delivery of new vehicles, as vehicle manufacturers have cut production volumes due to the chip shortages.	Continue to place vehicle orders so as to not loose position in the chain of demand for new vehicles.

### 10.2 REQUESTS FOR INTERVENTION

What area / subject does this relate to	What intervention is sought from the Legislature?	Why is this intervention sought
N/A	N/A	N/A



**11. ADOPTION**

It is hereby certified that this Quarterly Performance Report accurately reflects the actual outputs by the Entity for the quarter under review.

Ms. Ravanne Mathreus  
Director: Permanent Fleet

Signature: 

Ms. Salomie Jafña  
Director: Transport Support Services

Signature: 

Ms. Sherlon Segal  
Deputy Director: VIP and Pool Services

Signature: 

Mr. Chris Masombuka  
Deputy Director: ICT

Signature: 




Mr. Poobalan Govender  
Acting Chief Financial Officer

Signature: 

Ms. Ravanne Mathreus  
Acting Chief Operations Officer

Signature: 

g-Fleet Management hereby presents this Quarter Performance Report to the Gauteng Provincial Legislature as a true and accurate representation of its work during the period under review.

Entity Approval	
Name of Entity	g-Fleet MANAGEMENT
Which Financial Year	2022/23
Which Quarter	SECOND QUARTER
Head of Entity	MS NOXOLO MANINJWA SIGNATURE: 
Head of Department	DR. DARION BARCLAY SIGNATURE: 
MEC	MS. KEDIBONE DIALE SIGNATURE:  31/10/2022